



**KUNUWANIMANO**  
**Keeping our Own**

Kunuwanimano Child and Family Services is a not-for-profit child and family services agency offering services in a holistic manner to strengthen children and families in their own communities in the context of their unique cultural heritage.

## CAREER OPPORTUNITY

**POSITION:** Resource Supervisor

**COMPETITION:** 18-61

**LOCATION:** Timmins, ON

**STATUS:** Full Time.

**CLOSING DATE:** November 13, 2018 at 4:30pm

**JOB SUMMARY:** Reporting to the Director of Wellbeing, the Resource Supervisor is responsible for the delivery of treatment and support programs and services to children and their families within the 11 Native communities served by Kunuwanimano through teams of community based Family Circle of Support.

### REQUIRED QUALIFICATIONS:

- MSW or (BSW) with previous experience within First Nations communities;
- Five (5) years of Clinical experience
- Two (2) years of Program Development
- Two (2) years of previous supervisory experience within a social service context.
- Must possess a valid "G" Ontario Driver's license, be willing to travel, able to work flexible hours, able to work independently and provide on-call services when required;
- Must produce clear Criminal Record Check with Vulnerable Sector Screening
- Ability to speak a native language considered a major asset.
- Demonstrate excellent management, problem solving, negotiating, decision making, planning, and communication skills;
- Demonstrate excellent analytical skills in order to evaluate program needs and results;
- Demonstrate the ability to organize and prioritize a variety of competing and urgent demands;
- Knowledge of and experience with word processors and/or database systems;

### KEY RESPONSIBILITIES:

- Ensures the provision of fair, equitable, respectful and culturally relevant service to First Nations families, children and youth, consistent with the vision, mission and values of Kunuwanimano;
- Contributes to maintaining effective partnerships with First Nations, elders, committees, and applicable agencies;
- Collaborates with relevant communities to explore options and alternative strategies to address complex issues affecting First Nations children and families;
- Develops linkages within the broader Native context, including on and off-reserve communities, and their service representatives;
- Provides regular ongoing supervision, support and direction to all resources such as Family Finder/Navigators, Child First Case Managers of Wellbeing, etc, responsible for the delivery of a variety of support and prevention services to children and families within the context of Kunuwanimano's service model, policies, procedures and protocols;
- Oversees the day-to-day operation of all resource support services, and ensures compliance with all legislative requirements;
- Ensures the prompt assignment, transfer and closing of cases and maintains detailed records and systems for tracking cases;
- Provides direction to workers in the assessment of client needs, the formulation of service decisions and the development of appropriate treatment and care plans;
- Ensures compliance with all reporting and documentation requirements and standards, within prescribed timelines;
- Provides ongoing professional consultation, support and training to team members;

**We offer competitive benefits, compensation packages, OMERS pension plan and opportunities for professional development.**

Please refer to our website: [www.kunuwanimano.com](http://www.kunuwanimano.com) for posting details. A detailed job description is available upon request. Please quote the Competition No. in your cover letter and resume, and submit by email to [HR@kunuwanimano.com](mailto:HR@kunuwanimano.com) or by mail to:

**Kunuwanimano Child and Family Services**

Attn: Human Resources,  
38 Pine St N, Unit 120,  
Timmins, ON P4N 6K6

Please note that preference will be given to qualified First Nations and Aboriginal applicants. **Please self-identify.** We welcome and encourage applications from people with disabilities. Accommodation is available on request from candidates taking part in all aspects of the selection process.

**Thank you for your interest in our Agency. Only those considered for an interview will be contacted.**