



KUNUWANIMANO CHILD AND FAMILY SERVICES

Kunuwanimano Child and Family Services is a not-for-profit child and family services agency offering services in a holistic manner to strengthen children and families in their own communities in the context of their unique cultural heritage.

CAREER OPPORTUNITY

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| POSITION: | PROGRAM SUPERVISOR |
| COMPETITION: | 16-45 (Repost) |
| LOCATION: | Constance Lake, ON |
| STATUS: | Full Time - 35 hours per week |
| CLOSING DATE: | Posted until filled |

JOB SUMMARY: Reporting to the Program Manager, the Program Supervisor, is responsible for the provision of intake and investigation, child protection, and prevention to families within the eleven (11) First Nations communities served by Kunuwanimano through teams of Child Protection Workers, On Call Relief Workers, and Family Support Workers.

REQUIRED QUALIFICATIONS:

- MSW or BSW with previous child welfare experience within First Nations communities or a B.A. with two (2) years of previous supervisory experience within a social service context Welfare or social service experience or equivalent combination of education and experience;
- Knowledge of the Child and Family Services Act with an emphasis on Part X;
- Completion of OACAS New Worker Training Modules
- Must possess a valid "G" Ontario Driver's license, be willing to travel, able to work flexible hours, able to work independently and provide on-call services when required;
- Must produce clear Criminal Record Check with Vulnerable Sector Screening
- Ability to speak a native language considered a major asset.
- Demonstrate excellent management, problem solving, negotiating, decision making, planning, organizational, administrative and oral and written communication skills;
- Demonstrate excellent analytical skills in order to evaluate program needs and results;
- Demonstrate the ability to organize and prioritize a variety of competing and urgent demands;

KEY RESPONSIBILITIES:

- Provides leadership, direction, guidance, support and ongoing supervision to a team and ensures employee understanding and alignment with mission, vision, values and strategic priorities of Kunuwanimano;
- Ensures the provision of equitable, respectful and culturally relevant service to First Nations families, children and youth
- Maintains effective partnerships with First Nations Councils, elders, committees, and applicable agencies;
- Collaborates with relevant communities to explore options and alternative strategies to address complex issues affecting First Nations children and families;
- Ensures that community-based case reviews are regularly conducted and participates in these reviews as required;
- Develops linkages within the broader Native context, including on and off-reserve communities, and their service representatives;
- Oversees the day-to-day operation of all child protection and support services, and ensures compliance with all legislative requirements; all reporting and documentation requirements and standards, within prescribed timelines
- Ensures that regularly scheduled in house file audits are conducted by, the Agency and the First Nation service providers, to ensure compliance with all Ministry, Agency and First Nation service standards and file requirements
- Ensures the prompt assignment, transfer and closing of cases and maintains detailed records and systems for tracking cases;
- Ensures compliance Responds to issues and complaints, in accordance with the procedures and protocols detailed in the Complaint Review Process, Serious Occurrences and Service Reviews;
- Participates in the ongoing evaluation and review of programs and services, to ensure, the provision of culturally appropriate and relevant services to First Nations children, families and caregivers;

We offer a competitive benefits and compensation package and opportunities for professional development.

Please refer to our website: www.kunuwanimano.com for posting details. A detailed job description is available upon request. Please quote the Competition No. in your cover letter and resume, and submit by email to HR@kunuwanimano.com

Please note that preference will be given to qualified First Nations and Aboriginal applicants. **Please self-identify.** We welcome and encourage applications from people with disabilities. Accommodation is available on request from candidates taking part in all aspects of the selection process.

Only those considered for an interview will be contacted.